



Google Meet Etiquette

BE ON TIME



Allow yourself time
to wake up & get
ready

Charge your tech

Be prepared

PRESENTATION

Can we see
you? Hear
you?

Are you in an
open space
in your home?



MUTE YOURSELF

If the teacher is
teaching - mute
your microphone

(Helps cut down
on extra noise!)



HEADPHONES

Use headphones
if you have them

(Makes it easier
to hear and less
disruptive to
others in your
home!)



CHAT RESPONSIBLY

Use the chat
to type:

? = I have a
question

! = I have
something to
share



PARTICIPATION

Be focused

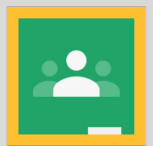
Be attentive

Be kind



Be an active participant

Google Classroom Etiquette

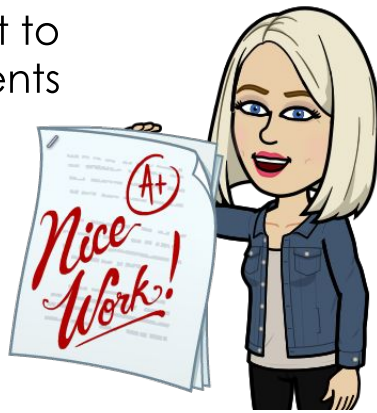


STAY ORGANIZED

Use the to-do list to check assignments and due dates

Check your calendar

Stay on top of tasks

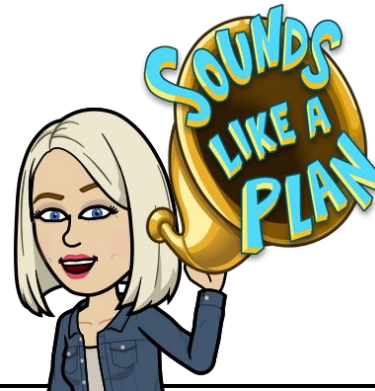


HAVE A SCHEDULE

Have a routine

Work on a little bit every day

Take lunch breaks and body breaks

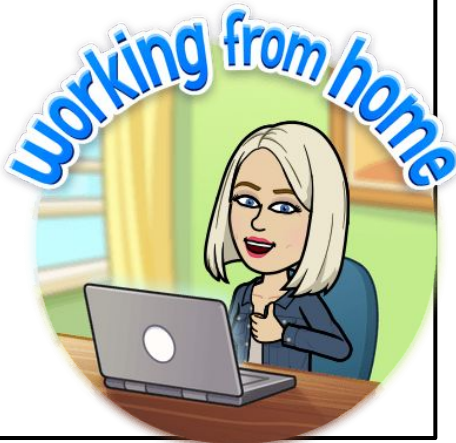


BE SMART ONLINE

Be digitally responsible

Keep your personal info private

Search "smart"



CHECK MESSAGES

Check the morning messages

Check the google classroom stream

Check your emails



CHAT RESPONSIBLY

Use private comments if it's specific to your work

Use the stream if everyone needs to see



ASK FOR HELP

Remember to:

Ask for help from your teacher if you are confused

Ask for help at home if you are able

IM LOST

